

Jefferson County CSU Extension Advisory Committee Meeting

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Date: April 20, 2017
Time: 8 – 9:30 AM
Location: CSU Extension Office, ECMR Conference Room
Jefferson County Fairgrounds, 15200 West 6th Ave., Unit C, Golden, CO 80401
Present: *Members* – Nancy McNally, Kym Morrissey, Jane VanderKolk, Don Thompson
Staff - Jacki Paone

Meeting opened at 8:00 am. No additions or changes were suggested to the agenda

Approval of 1/19/2017 Minutes

Kym moved; 2nd by Don to approve the minutes of 01/19/17. Approved.

Filling open Committee positions

Jacki reported that Bill Wilcox will be unable to attend meetings as he attends to his health. Kym moved that Bill be retained as a committee member and that the committee wait and see how Bill does with treatment. Don seconded and motion passed unanimously. There was general discussion on how to fill vacant positions this fall to maintain a diverse committee.

Bylaws Change

Don made a motion to adjust the Commissioners' Resolutions reference, if necessary, in the Bylaws Section 5 to ensure it is the most current, and; include the current Vision and Mission for reference in the document. Jane seconded and motion carried.

Resolution – Posting of Notices

Jacki said that the County requested that Extension adopt a resolution stating where meeting notices will be posted. Jane made a motion to establish the location for posting of Advisory Committee meeting notices as the CSU Extension Jefferson County main office door. Kym seconded and motion passed.

Cost Recovery Analysis – Update & resolution

Jacki shared a draft PowerPoint presentation to describe the concepts gleaned from the consultants' recommendations. She asked for the Committee's approval to bring the presentation to the Commissioners. Jane made a motion to recommend moving forward with the Cost Recovery plan as presented and take it to the Board of County Commissioners. Motion was seconded by Kym and motion carried.

Strategic Plan – Progress Report

Jacki asked for discussion on the strategic Plan progress report that she will present to the commissioners. Don suggested that we annualize our goals. *More detail in draft written report provided with the agenda.*

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100 Year Celebration

Please see key dates provided with the agenda.

Director's Report

See written report provided with the agenda.

Upcoming meetings:

- July 20, 2017
- October 19, 2017
- January 18, 2018
- April 19, 2018